MConnect State Registers integration

## Summary

The system must be aligned with the EU policies and international best practice that allows economic operators to self-declare their legal, economic and financial capacity, rather than providing full documentary evidence as previously required.

Self-declaration will be based on ESPD[[1]](#footnote-1). Template of self-declaration will distinguish between

1. general eligibility requirements that are standard for each tender and can be potentially verified automatically through various eGovernment services and
2. qualification requirements, prescribed individually for each public procurement in the Contract Notice.

When used for procurement methods that allow pre-qualification or shortlisting prior to submission of bids or proposals (restricted tender, competitive dialogue, negotiated procedure with publication) the system upon expiry of pre-qualification deadlines, shall enable Procurement Officer/Evaluation Staff an access a ranking of tenderers who submitted a request to participate. The tenderers will be ranked based on received self-declarations or requested documentary evidence, if required by the CA when qualification based on eGovernment services is not available. The Procurement Officer / Evaluation Staff will invite top ranking tenderers to submit a bid/proposal.

From the economic operator perspective, the system must allow the management of company data. It should also provide an easy way to prepare the self-declarations and submission and re-submission of qualification documents and clarifications.

## Objectives

The system shall connect to the register of banned economic operators in order to automatically check their eligibility to bid. Conduct the integration of the M-Tender 2 CDU and the State

Note! **Data from** **register of banned economic operators not available.**

Registers through the MConnect bus with the following integration points:

* [Verification of EOs registration data](#_np7qopdc2j0i)
* [Verification of CAs registration data](#_mgz3mktkca3e)
* [Automatically validation of self-declaration](#_7toqjo54fcd1)
* [Automatically validation of qualification requirements](#_jg7iumen1d4t)

### Verification of EOs registration data

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Field** | |  |  |  |
| IDNO | |  | **From NEPP** | Is in Mconnect? |
| Type of the EO (legal company, naturel person) | |  |  |  |
| Legal form of organisation (SRL, SA, NGO, party….) | |  |  |  |
| Full name of the EO | |  |  |  |
| Short name of the EO | |  |  |  |
| State registration information | |  |  |  |
|  | Date of registration in State registry |  |  |  |
|  | State registration No |  |  |  |
|  | Branch (subsidiary) code |  | **From NEPP** | **No** |
| Registered activities: no. CAEM and description | |  |  |  |
| VAT number (If no VAT number is applicable, please indicate another national identification number, if required and applicable) | |  |  | **No** |
| Excise number | |  |  | **No** |
| Legal Address | |  |  |  |
|  | Country code |  |
|  | Country name |  |
|  | City (locality) |  |
|  | Street |  |
|  | Postal code |  |
| Contact details | |  |
|  | Phone |  |
|  | Fax |  |
|  | E-mail |  |
| Subdivision address | |  |  |  |
|  | Country code |  |
|  | Country name |  |
|  | City (locality) |  |
|  | Street |  |
|  | Postal code |  |
| Owner of the EO | |  |  |  |
|  | Name |  |
|  | IDNO/IDNP |  |
|  | Date of start |  |
| EO top management’s staff director | |  |  |  |
|  | Name |  |
|  | IDNO/IDNP |  |
|  | Date of start |  |
|  | Regulatory document name (statute, regulation, decision) |  |
| EO top management’s staff chief accountant | |  |  | **No** |
|  | Name |  |
|  | IDNO/IDNP |  |
|  | Date of start |  |
|  | Regulatory document name (statute, regulation, decision) |  |
| License activities | |  |  | **No** |
|  | No of the license |  |
|  | kind of activity |  |
|  | valid period |  |
| Is the EO a Micro, a Small or a Medium-Sized Enterprise? | |  |  | **No** |
| EO authorization information | |  |  | **No** |
|  | Authorization number |  |
|  | Type of allowed activities |  |
|  | Authorization issuing body |  |
|  | Date of issuance |  |
|  | Duration of validity of authorization (years) |  |
| EO Bank details information | |  |  | **No** |
|  | IBAN |  |
|  | Bank name |  |
|  | Bank Address |  |
|  | Bank code |  |
|  | Settlement account |  |
|  | Fiscal code |  |

### Verification of CAs registration data

* IDNO
* Legal form of organisation
* Type of the CA (public institution,…)
* CA in GPA Catalogue – **Not available**
* Full name of the Contract Authority
* Short name of the CA
* Registered activities
* State registration information
  + Date of registration in State registry
  + State registration No
  + IDNO (Identification number of the organization)
  + Branch (subsidiary) code
* Legal Address
  + Country code
  + Country name
  + City (locality)
  + Street
  + Postal code
* Contact details
  + Phone
  + Fax
  + E-mail
* Subdivision address
  + Country code
  + Country name
  + City (locality)
  + Street
  + Postal code
* Owner of the CA: ***not relevant***
  + name
  + IDNO/IDNP
* CA top management’s staff director:
  + Name
  + IDNP
  + date of start
  + Regulatory document name (statute, regulation, decision etc.)
* CA top management’s staff chief accountant:
  + Name
  + IDNP
  + date of start
  + Regulatory document name (statute, regulation, decision etc.)
* License activities: ***not relevant***
  + No of the licence,
  + activity
  + valid period
* Contracting Authority Bank details information **Not available**
  + Bank name
  + Bank Postal address
  + Bank code
  + Settlement account
  + Fiscal code

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### Automatically validation of self-declaration

Self-declaration should be based on ESPD Exclusion grounds: general eligibility requirements that are standard for each tender. It should be potentially verified automatically through various eGovernment services

#### Part III: Exclusion grounds

|  |  |  |  |
| --- | --- | --- | --- |
| **A: Grounds relating to criminal convictions**  Article 57(1) of Directive 2014/24/EU sets out the following reasons for exclusion | | | |
| **Participation in a criminal organisation** | **mandatory** |  | **Not available** |
| Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for participation in a criminal organisation, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? | | | |
| **Corruption** | **mandatory** |  | **Not available** |
| Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for corruption, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? | | | |
| **Fraud** | **mandatory** |  | **Not available** |
| Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for fraud, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? | | | |
| **Terrorist offences or offences linked to terrorist activities** | **mandatory** |  | **Not available** |
| Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for terrorist offences or offences linked to terrorist activities, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? | | | |
| **Money laundering or terrorist financing** | **mandatory** |  | **Not available** |
| Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for money laundering or terrorist financing, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? | | | |
| **Child labour and other forms of trafficking in human beings** | **mandatory** |  | **Not available** |
| Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgment for child labour and other forms of trafficking in human beings, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? | | | |
| **B: Grounds relating to the payment of taxes or social security contributions**  Article 57(2) of Directive 2014/24/EU sets out the following reasons for exclusion | | | |
| **Payment of taxes** | **mandatory** |  |  |
| Has the economic operator breached its obligations relating to the payment of taxes, both in the country in which it is established and in Member State of the contracting authority or contracting entity if other than the country of establishment? | | | |
| **Payment of social security** | **mandatory** |  |  |
| Has the economic operator breached its obligations relating to the payment social security contributions, both in the country in which it is established and in Member State of the contracting authority or contracting entity if other than the country of establishment? | | | |
| **C: Grounds relating to insolvency, conflicts of interests or professional misconduct**  Article 57(4) of Directive 2014/24/EU sets out the following reasons for exclusion | | | |
| **Breaching of obligations in the field of environmental law** | mandatory? |  | **Not available** |
| Has the economic operator, to its knowledge, breached its obligations in the field of environmental law? | | | |
| **Breaching of obligations in the field of social law** | mandatory? |  | **Not available** |
| Has the economic operator, to its knowledge, breached its obligations in the field of social law? | | | |
| **Breaching of obligations in the fields of labour law** | mandatory? |  | **Not available** |
| Has the economic operator, to its knowledge, breached its obligations in the field of labour law? | | | |
| **Bankruptcy** | mandatory? |  | **Not available** |
| Is the economic operator bankrupt? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract. | | | |
| **Insolvency** | mandatory? |  | **Not available** |
| Is the economic operator the subject of insolvency or winding-up? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract. | | | |
| **Arrangement with creditors** | mandatory? |  | **Not available** |
| Is the economic operator in arrangement with creditors? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract. | | | |
| **Analogous situation like bankruptcy under national law** | mandatory? |  | **Not available** |
| Is the economic operator in in any analogous situation like bankruptcy arising from a similar procedure under national laws and regulations? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract. | | | |
| **Assets being administered by liquidator** | mandatory? |  | **Not available** |
| Are the assets of the economic operator being administered by a liquidator or by the court? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract. | | | |
| **Business activities are suspended** | mandatory? |  | **Not available** |
| Are the business activities of the economic operator suspended? This information needs not be given if exclusion of economic operators in this case has been made mandatory under the applicable national law without any possibility of derogation where the economic operator is nevertheless able to perform the contract. | | | |
| **Guilty of grave professional misconduct** | mandatory? |  | **Not available** |
| Is the economic operator guilty of grave professional misconduct? Where applicable, see definitions in national law, the relevant notice or the procurement documents. | | | |
| **Agreements with other economic operators aimed at distorting competition** | mandatory? |  | **Not available** |
| Has the economic operator entered into agreements with other economic operators aimed at distorting competition? | | | |
| **Conflict of interest due to its participation in the procurement procedure** | mandatory? |  | **Not available** |
| Is the economic operator aware of any conflict of interest, as indicated in national law, the relevant notice or the procurement documents due to its participation in the procurement procedure? | | | |
| **Direct or indirect involvement in the preparation of this procurement procedure** | mandatory? |  | **Not available** |
| Has the economic operator or an undertaking related to it advised the contracting authority or contracting entity or otherwise been involved in the preparation of the procurement procedure? | | | |
| **Early termination, damages or other comparable sanctions** | mandatory? |  | **Not available** |
| Has the economic operator experienced that a prior public contract, a prior contract with a contracting entity or a prior concession contract was terminated early, or that damages or other comparable sanctions were imposed in connection with that prior contract? | | | |
| **Guilty of misinterpretation, withheld information, unable to provide required documents and obtained confidential information of this procedure** | mandatory? |  | **Not available** |
| Can the economic operator confirm that:  a) It has been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria,  b) It has withheld such information,  c) It has not been able, without delay, to submit the supporting documents required by a contracting authority or contracting entity, and  d) It has undertaken to unduly influence the decision making process of the contracting authority or contracting entity, to obtain confidential information that may confer upon it undue advantages in the procurement procedure or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award? | | | |
| **D: Purely national exclusion grounds**  Do the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents, apply? | | | |
| **Purely national exclusion grounds** | **mandatory** | **automatically** | **Not available** |
| Other exclusion grounds that may be foreseen in the national legislation of the contracting authority's or contracting entity's Member State. Has the economic operator breached its obligations relating to the purely national grounds of exclusion, which are specified in the relevant notice or in the procurement documents? | | | |

### Automatically validation of qualification requirements

Self-qualification should be based on ESPD Selection criteria: qualification requirements, prescribed individually for each public procurement in the Contract Notice. It should be potentially verified automatically through various eGovernment services

#### Part IV: Selection criteria

|  |  |  |  |
| --- | --- | --- | --- |
| **A: Suitability**  Article 58(2) of Directive 2014/24/EU sets out the following selection criteria: The economic operator should only fill in this field in case the contracting authority or contracting entity has indicated in the relevant notice or in the procurement documents referred to in the notice that the economic operator can limit itself to filling in Section ï¡ of Part IV without having to fill in any other Section of Part IV: | | | |
| **Enrolment in a relevant professional register** | mandatory? |  | **Not available** |
| It is enrolled in relevant professional registers kept in the Member State of its establishment as described in Annex XI of Directive 2014/24/EU; economic operators from certain Member States may have to comply with other requirements set out in that Annex.. | | | |
| **Enrolment in a relevant professional register** | mandatory? |  | **Not available** |
| It is enrolled in trade registers kept in the Member State of its establishment as described in Annex XI of Directive 2014/24/EU; economic operators from certain Member States may have to comply with other requirements set out in that Annex. | | | |
| **For service contracts: authorisation of particular organisation needed** | mandatory? |  | **Not available** |
| Is a particular authorisation of a particular organisation needed in order to be able to perform the service in question in the country of establishment of the economic operator? | | | |
| **For service contracts: membership of particular organisation needed** | mandatory? |  | **Not available** |
| Is a particular membership of a particular organisation needed in order to be able to perform the service in question in the country of establishment of the economic operator? | | | |
| **B: Economic and financial standing**  Article 58(3) of Directive 2014/24/EU sets out the following selection criteria: The economic operator should only provide information where the selection criteria concerned have been required by the contracting authority or contracting entity in the relevant notice or in the procurement documents referred to in the notice. | | | |
| **General yearly turnover** | mandatory? |  | **Not available** |
| Its general yearly turnover for the number of financial years required in the relevant notice, the procurement documents or the ESPD is as follows: | | | |
| **Average yearly turnover** | mandatory? |  | **Not available** |
| Its average yearly turnover for the number of years required in the relevant notice, the procurement documents or the ESPD is as follows: | | | |
| **Specific yearly turnover** | mandatory? |  | **Not available** |
| Its specific yearly turnover in the business area covered by the contract for the number of financial years required in the relevant notice, the procurement documents or the ESPD is as follows: | | | |
| **Specific average turnover** | mandatory? |  | **Not available** |
| Its specific average yearly turnover in the business area covered by the contract for the number of years required in the relevant notice, the procurement documents or the ESPD is as follows: | | | |
| **Set up of economic operator** | mandatory? |  | **Not available** |
| In case the information concerning turnover (general or specific) is not available for the entire period required, please state the date on which the economic operator was set up or started trading: | | | |
| **Financial ratio** | mandatory? |  | **Not available** |
| Concerning the financial ratios specified in the relevant notice, the procurement documents or the ESPD, the economic operator declares that the actual values for the required ratios are as follows: | | | |
| **Professional risk indemnity insurance** | mandatory? |  | **Not available** |
| The insured amount in its professional risk indemnity insurance is the following: | | | |
| **Other economic or financial requirements** | mandatory? |  | **Not available** |
| Concerning the other economic or financial requirements, if any, that may have been specified in the relevant notice or the procurement documents, the economic operator declares that: | | | |
| **C: Technical and professional ability**  Article 58(4) of Directive 2014/24/EU sets out the following selection criteria: The economic operator should only provide information where the selection criteria concerned have been required by the contracting authority or contracting entity in the relevant notice or in the procurement documents referred to in the notice. | | | |
| **For works contracts: performance of works of the specified type** | mandatory? |  | **Not available** |
| For public works contracts only: During the reference period, the economic operator has performed the following works of the specified type. Contracting authorities may require up to five years and allow experience dating from more than five years. | | | |
| **For supply contracts: performance of deliveries of the specified type** | mandatory? |  | **Not available** |
| For public supply contracts only: During the reference period, the economic operator has delivered the following principal deliveries of the type specified. Contracting authorities may require up to three years and allow experience dating from more than three years. | | | |
| **For service contracts: performance of services of the specified type** | mandatory? |  | **Not available** |
| For public service contracts only: During the reference period, the economic operator has provided the following main services of the type specified. Contracting authorities may require up to three years and allow experience dating from more than three years. | | | |
| **Technicians or technical bodies for quality control** | mandatory? |  | **Not available** |
| It can call upon the following technicians or technical bodies, especially those responsible for quality control. For technicians or technical bodies not belonging directly to the economic operator's undertaking but on whose capacities the economic operator relies as set out under Part II, Section C, separate ESPD forms must be filled in. | | | |
| **For works contracts: technicians or technical bodies to carry out the work** | mandatory? |  | **Not available** |
| In the case of public works contracts, the economic operator will be able to call on the following technicians or technical bodies to carry out the work: | | | |
| **Technical facilities and measures for ensuring quality** | mandatory? |  | **Not available** |
| It uses the following technical facilities and measures for ensuring quality and its study and research facilities are as follows: | | | |
| **Study and research facilities** | mandatory? |  | **Not available** |
| It uses the following study and research facilities: | | | |
| **Supply chain management** | mandatory? |  | **Not available** |
| It will be able to apply the following supply chain management and tracking systems when performing the contract: | | | |
| **Allowance of checks** |  |  |  |
| For complex products or services to be supplied or, exceptionally, for products or services which are required for a special purpose: The economic operator will allow checks to be conducted on the production capacities or the technical capacity of the economic operator and, where necessary, on the means of study and research which are available to it and on the quality control measures? The check is to be performed by the contracting authority or, in case the latter consents to this, on its behalf by a competent official body of the country in which the supplier or service provider is established. | | | |
| **Educational and professional qualifications** | mandatory? |  | **Not available** |
| The following educational and professional qualifications are held by the service provider or the contractor itself, and/or (depending on the requirements set out in the relevant notice or the procurement documents) by its managerial staff. | | | |
| **Environmental management measures** | mandatory? |  | **Not available** |
| The economic operator will be able to apply the following environmental management measures when performing the contract: | | | |
| **Number of managerial staff** | mandatory? |  | **Not available** |
| The economic operator's number of managerial staff for the last three years were as follows: | | | |
| **Average annual manpower** | mandatory? |  | **Not available** |
| The economic operator's average annual manpower for the last three years were as follows: | | | |
| **Tools, plant or technical equipment** | mandatory? |  | **Not available** |
| The following tools, plant or technical equipment will be available to it for performing the contract: | | | |
| **Subcontracting proportion** | mandatory? |  | **Not available** |
| The economic operator intends possibly to subcontract the following proportion (i.e. percentage) of the contract. Please note that if the economic operator has decided to subcontract a part of the contract and relies on the subcontractor's capacities to perform that part, then please fill in a separate ESPD for such subcontractors, see Part II, Section C above. | | | |
| **For supply contracts: samples, descriptions or photographs without certification of authenticity** | mandatory? |  | **Not available** |
| For public supply contracts: The economic operator will supply the required samples, descriptions or photographs of the products to be supplied, which do not need to be accompanied by certifications of authenticity. | | | |
| **For supply contracts: samples, descriptions or photographs with certification of authenticity** | mandatory? |  | **Not available** |
| For public supply contracts: The economic operator will supply the required samples, descriptions or photographs of the products to be supplied and will provide certifications of authenticity where applicable. | | | |
| **For supply contracts: certificates by quality control institutes** | mandatory? |  | **Not available** |
| Can the economic operator provide the required certificates drawn up by official quality control institutes or agencies of recognised competence attesting the conformity of products clearly identified by references to the technical specifications or standards, which are set out in the relevant notice or the procurement documents? | | | |
| **D: Quality assurance schemes and environmental management standards**  Article 62(2) of Directive 2014/24/EU sets out the following selection criteria: The economic operator should only provide information where the selection criteria concerned have been required by the contracting authority or contracting entity in the relevant notice or in the procurement documents referred to in the notice. | | | |
| **Certificates by independent bodies about quality assurance standards** | mandatory? |  | **Not available** |
| Will the economic operator be able to produce certificates drawn up by independent bodies attesting that the economic operator complies with the required quality assurance standards, including accessibility for disabled persons? | | | |
| **Certificates by independent bodies about environmental management systems or standards** | mandatory? |  | **Not available** |
| Will the economic operator be able to produce certificates drawn up by independent bodies attesting that the economic operator complies with the required environmental management systems or standards? | | | |

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1. https://ec.europa.eu/tools/espd/filter?lang=en [↑](#footnote-ref-1)